

**Date: August 23, 2010**

*Date Minutes Approved: August 30, 2010*

## **BOARD OF SELECTMEN MINUTES**

**Present:** Shawn Dahlen, Chair; Elizabeth Sullivan, Vice-Chair; and Christopher Donato, Clerk.

**Absent:** No members were absent.

**Staff:** Richard MacDonald, Town Manager; John Madden, Finance Director; and Barbara Ripley, Executive Assistant.

The meeting was called to order at 7:00 PM. Ms. Sullivan had not yet arrived.

### **OPEN FORUM**

No items were brought forward.

### **COUNCIL-ON-AGING LIFELONG LEARNING PROGRAM**

**Present were:**

Ms. Joanne Moore, Council-On-Aging Director

Ms. Myrna Walsh, Council-On-Aging Volunteer

Ms. Moore and Ms. Walsh were present to describe the Fall 2010 Lifelong Learning program. Ten courses are being offered at the cost of \$25 per course. Registration begins on September 7, 2010. Registration details are available on the Town's website, and at the Council-on-Aging. Classes meet weekly for six to eight weeks, depending on the course. Courses are:

- 1) History of the South Shore
- 2) Do You Remember the 30's? I Do!
- 3) Causes of the American Revolution
- 4) Both Sides of the Political Fence
- 5) Abstract Art: Seeing and Looking
- 6) In One Era and Out the Other
- 7) Great Books
- 8) Reading Shakespeare
- 9) Many Mansions: A Christian's Encounter with Other Faiths
- 10) Cultural Clashes in the New Yorker

Studies have shown that the opportunity for educational enrichment for seniors has numerous psychological benefits. The Duxbury Lifelong Learning Program is the only one in the Commonwealth of Massachusetts that is independent of a college or university. In its three years of operation, there have been 521 distinct participants. The oldest participant was ninety-four years old. Residents from other Towns have participated as well, and several other towns have inquired about starting their own programs. The National Association of Councils-on-Aging gave the Duxbury Lifelong Learning Program the Innovation of the Year Award in 2009.

#### **AMENDMENT TO VENDOR LICENSE FOR JAKE'S HOT DOGS**

Ms. Ripley explained that Jake Genereux has a license to sell hot dogs at Mattakeesett Court during the summer months only. He has requested an amendment to his license which would allow him to sell hot dogs at the Ray Coppens Field during fall soccer games. The Duxbury Youth Soccer organization has endorsed the request, as they do not have any competing fundraisers at that time.

Mr. Donato moved that the Board grant permission to Jake Genereux to operate his hot dog stand at the Ray Coppens soccer fields on Sundays from 11:30 AM until 3:00 PM, from September 19<sup>th</sup> through Sunday, November 7, 2010. Second by Mr. Dahlen. Vote: 2:0:0.

#### **ONE-DAY LIQUOR LICENSE REQUEST: JACK HAMILTON FOR THE COUNCIL-ON-AGING / LIFELONG LEARNING RECEPTION ON SEPTEMBER 7, 2010**

Ms. Ripley explained that public safety departments have approved the request and that all of the required paperwork is in order.

Mr. Donato moved that Mr. John A. Hamilton, as a representative of the Friends of the Duxbury Council-on-Aging, is granted a One-Day Wine & Malt License to hold a Lifelong Learning reception at the Duxbury Senior Center on September 7, 2010 from 5:00 PM to 7:30 PM, subject to the conditions listed on the license. Second by Mr. Dahlen. Vote: 2:0:0.

#### **ONE-DAY LIQUOR LICENSE REQUEST: JACK HAMILTON FOR THE COUNCIL-ON-AGING / NATIONAL COUNCIL-ON-AGING DELEGATION DINNER ON OCTOBER 4, 2010**

Ms. Ripley explained that public safety departments have approved the request and that all of the required paperwork is in order.

Mr. Donato moved that Mr. John A. Hamilton, as a representative of the Friends of the Duxbury Council-on-Aging, is granted a One-Day Wine & Malt License to hold a dinner at the Duxbury Senior Center on October 4, 2010 from 5:00 PM to 8:00 PM, subject to the conditions listed on the license. Second by Mr. Dahlen. Vote: 2:0:0.

#### **TOWN MANAGER BRIEF**

**Voter Registration:** The last day to register to vote or to change party enrollment for the September 14<sup>th</sup> State Primary Election is on Wednesday, August 25, 2010 at 8:00 PM. To register to vote citizens should go to the Town Clerk's office, which will be open on Tuesday from 8:00 AM until 4:00 PM, and on Wednesday from 8:00 AM to 8:00 PM.

**Bay State Gas:** The Bay State Gas Company has informed us that, effective immediately, they will be known as Columbia Gas of Massachusetts. This is a change in name and logo only. Management, employees, telephone numbers, facilities, products, services and all contracts will be unaffected.

**Harbormaster Grant:** The Town has received official notice that we will receive a \$183,289 Port Security Grant, for the purchase of a boat. Delivery may take up to a year.

**Tarkiln Building:** A ceremony was held on August 18, marking the listing of the Tarkiln Building on the National Registry of Historic Places. This is a great honor for the Tarkiln Committee and for the whole Town.

**BOARDS AND COMMITTEES: RESIGNATIONS**

Mr. Dahlen announced that the following resignations from Boards and Committees have occurred:

- 1) Mr. Scott Zoltowski has resigned from the Zoning Board of Appeals. His term was set to expire on June 30, 2014.
- 2) Ms. Susanna Sheehan as resigned from the Tarkiln Committee. Her term was set to expire on June 30, 2011.
- 3) Mr. Adam Godwin has resigned from the Sidewalk & Bike Path Committee. His term was set to expire on June 30, 2011.

**MINUTES**

Mr. Donato moved that the Board accept the Executive Session minutes of August 9, 2010 as written, with the contents to remain sealed until the need for confidentiality has passed. Second by Mr. Dahlen. Vote: 2:0:0.

Ms. Sullivan arrived at this point.

Mr. Donato moved that the Board accept the Open Session minutes of August 9, 2010 as written. Second by Ms. Sullivan. Vote: 3:0:0.

**BOARDS AND COMMITTEES: APPOINTMENTS**

The following committee appointments were made. All votes were unanimous (3:0:0):

<u>Committee</u>	<u>Name</u>	<u>Appt or Re-Appt</u>	<u>Term to Expire</u>	<u>Motion</u>	<u>Second</u>
Council-on-Aging	Richard M. Whitney	Appt	6/30/12	Ms. Sullivan	Mr. Donato
Council-on-Aging	Marcy Bravo	Appt	6/30/13	Ms. Sullivan	Mr. Donato
Municipal Commission on Disabilities	Patricia Randall	Re-Appt	6/30/13	Ms. Sullivan	Mr. Donato
Municipal Commission on Disabilities	Patty Cristoforo	Re-Appt	6/30/13	Ms. Sullivan	Mr. Donato
Open Space & Recreation Committee/ CPC Representative	Pat Loring	Re-Appt	6/30/13	Mr. Dahlen	Ms. Sullivan
Open Space & Recreation Committee/ Planning Board Rep.	Cynthia Ladd-Fiorini	Re-Appt	6/30/13	Mr. Dahlen	Ms. Sullivan
Open Space & Recreation Committee/ Water Adv. Board Rep.	Paul W. Keohan	Re-Appt	6/30/13	Mr. Dahlen	Ms. Sullivan
Open Space & Recreation Committee	Todd Bartlett	Appt	6/30/11	Mr. Dahlen	Ms. Sullivan
Open Space & Recreation Committee	Christopher Hunter	Appt	6/30/11	Mr. Dahlen	Ms. Sullivan
Sidewalk & Bike Path Committee	Elaine Philbrick	Appt	6/30/11	Ms. Sullivan	Mr. Donato

**ONE-DAY LIQUOR LICENSE REQUEST: LINDA HERRICK FOR DUXBURY BAY MARITIME SCHOOL / PRIVATE EVENT ON SEPTEMBER 10, 2010**

**Mr. Dahlen recused himself from the discussion and vote on this matter because he is a Director of the Duxbury Bay Maritime School.**

**Ms. Ripley explained that all of the public safety departments had been contacted for their requirements. All of the paperwork is in order.**

**Ms. Sullivan moved that the Board approve a One-Day All-Alcohol License for Linda Herrick, as a representative of the Duxbury Bay Maritime School, in order to hold a private event (reunion) at Clifford Hall/Duxbury Bay Maritime School, Washington Street, on Saturday, September 10, 2010 from 7:00 PM to 11:00 PM, subject to the conditions listed on the license. Second by Mr. Donato. Vote: 2:0:0 (Mr. Dahlen did not vote.)**

**NEW BUSINESS**

**Mr. Dahlen said that the Massachusetts School Building Authority (MSBA) has invited the Town of Duxbury to collaborate with them in conducting a Feasibility Study for the Duxbury High School and Middle School. The MSBA seems to be in agreement with the School Building Committee that a combined middle and high school may be the optimal solution.**

**The MSBA requires that the Town meet a series of deadlines. The first deadline requires that the Town send a letter to the MSBA by August 28, giving a preliminary overview of available or projected local funding for the project. The final deadline, to be met within 180 days, is a certified vote of the local funding appropriation. Mr. Dahlen asked for feedback from the Board prior to answering the MSBA invitation.**

**Ms. Sullivan expressed concern that this rapid timeline does not allow for enough public input and collaboration. There was also concern about whether the 180-day deadline for funding could be met, since our Annual Town Meeting is not until March. There was some discussion over whether a Special Town Meeting could be arranged, as well as an election for a debt exclusion vote.**

**It was decided that Mr. Dahlen would respond to the MSBA invitation by expressing our interest in collaboration and with a description of the process that would be required in order to obtain Town funding.**

**Mr. Dahlen noted that all of the discussions with the MSBA have centered on a combined Middle and High School facility. However, the actual invitation from the MSBA only mentions a middle school. Mr. Dahlen said that his response will request a clarification of that issue.**

**STRATEGIC PLANNING WORKSHOP**

**Ms. Judi Barrett, a professional planner and a member of the Town's Zoning Board of Appeals, had previously agreed to work with the Selectmen, free of charge, to develop a strategic plan.**

**Tonight's ninety-minute discussion focused on core values, especially: Balance, Stewardship, Transparency, Fairness, Integrity, and Economic Efficiency.**

**The Town's existing Mission Statement was discussed, with an eye to possible modification.**

**Next, Ms. Barrett will prepare a survey for Town Boards and Committees. The Selectmen will meet again with Ms. Barrett in September.**

**COMMENT FROM THE PUBLIC**

**During the discussion of transparency, Duxbury resident and news reporter Will Zachmann, offered to work with a volunteer committee to make more documents available on the website.**

**ADJOURNMENT**

**Mr. Donato moved to adjourn the meeting at 9:35 PM. Second by Ms. Sullivan. Vote: 3:0:0.**